

Agreement for Service and Emotional Support Animals Living in IIT Residence Halls

This Agreement must be completed once a resident has been determined qualified to have a service animal or emotional support animal (ESA) living in IIT Residence Halls or the Office of Residence Life or by the Center for Disability Resources, such determination is conditioned upon the resident's on-going agreement to satisfy the following requirements:

I. The resident is responsible for ensuring all veterinarian's recommended vaccinations are completed and documented. Proof of vaccination is required before moving the animal into the Residence Hall/Greek House. IIT reserves the right to request an updated verification at any time during the animal's residency. Dogs and cats must be accompanied by a Certificate of Veterinary Inspection (CVI) issued within 30 days of entering the campus showing age, sex, breed and description of the animal and the address where the animal will be residing in Illinois.

II. If the service or ESA animal is a dog or cat, the student is responsible for ensuring the animal is spayed or neutered. Proof of spaying/neutering is required before moving the animal into the Residence Hall/Greek House.

III. The resident is responsible for all care and costs associated with maintaining the service or ESA animal in good health. The University will investigate reports of abuse or neglect and involve local authorities as appropriate. A resident who is found to be abusing or neglecting their animal will be subject to discipline and may be removed from University housing.

IV. The resident is responsible for supplying a hard sided shipping container/crate that minimally allows the animal to stand up and turn around. The shipping container must have the name and phone number of the resident, the name and phone number of a secondary contact, directions on care of the animal including the name of the animal, type and amount of food, how many times a day is fed, location of CVI, food, water containers and food bowls. The resident should also have a care package that contains 2 days of food, a leash and collar if applicable, a copy of the CVI, any other special health care items such as medications, bedding, etc. Residents with birds should supply a cage cover. These items are needed for safe evacuation and possible temporary housing situations. The University aims to reduce stress to the animals in the event safe evacuation and temporary housing is necessary.

V. The resident is responsible for properly containing and disposing of all animal waste in appropriate outside trash dumpsters.

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VI. All animals must be contained to the resident's assigned Residence Hall/Greek House room and must not be taken into other rooms within the Residence Hall or Greek House such as the bathroom, lounges, or laundry facilities or into other buildings on campus. Service animals or ESA other than dogs also must be appropriately caged while transported in or out of the Residence Hall. Service animals in the resident's assigned Residence Hall/Greek or Greek House including dogs and cats, shall be contained in a hard sided carrier that is large enough to allow the animal to stand up and turn around, when the resident is not present in the room.

When the resident is unavailable this will: reduce stress to the animal in case repairs or maintenance need to be done in the resident's room; protect workers from animals; greatly reduce the chance of the animal escaping out the door when someone enters, and allow for quick emergency evacuation of the animal by others in case of fire or tornado.

VII. While on campus all animals must be accompanied by the approved resident. The resident should supply the name of a backup person who is trained to handle the specific animal and the animal is familiar with in case of an emergency that makes the resident unavailable, i.e. resident gets ill and cannot provide full care for the animal. All dogs must be leashed at all times on campus.

VIII. The student's residence hall room may be inspected for fleas, ticks or other pests as needed. The Office of Residence Life staff will schedule the inspection. If fleas, ticks or other pests are detected through inspection, the Residence Hall or Greek House will be treated using approved fumigation methods by a University-approved pest control service. The student may be billed for the expense of any pest treatment. If the problem reoccurs, the resident's Room & Meal Plan Contract may be terminated.

IX. The resident is responsible for assuring that the approved animal does not unduly interfere with the routine operation of the Residence Hall or Greek House, or cause difficulties for students who reside there. Sensitivity to residents with allergies and to those who fear animals is important to ensure the peace of the residential community. In its sole discretion, the University may require residents to relocate animals who make excessive noise or are aggressive.

The University will investigate reports of abuse or neglect and involve local authorities as appropriate. A resident who is found to be abusing or neglecting their animal will be subject to discipline and may be removed from University housing.

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X. The resident is solely financially responsible for the actions of their animal that cause or result in bodily injury or property damage. This includes, but is not limited to, any liabilities or costs associated with any injury resulting from a bite or scratch and any replacement of furniture, fixture, appliance, carpet, window or wall covering etc. as well as cleaning costs considered above the normal cleaning provided for rooms.

XI. The student must notify The Office of Residence Life and the Center for Disability Resources in writing if the animal is no longer needed as a service animal / ESA or is no longer in the Residence Hall/Greek House. To replace one animal with a different animal, the student must file a new request with the Center for Disability Resources.

XII. The student agrees to continue to abide by all other Residence Life policies.

XIII. Should the animal be removed from the premises for any reason, the resident is expected to fulfill her/his housing obligations for the remainder of the housing contract.

XIV. The Office of Residence Life has the authority to relocate a student and the Service animal or ESA as necessary in accordance with the Office of Residence Life guidelines. Any violation of the above guidelines may result in immediate removal of the animal from IIT. If this occurs, the student may appeal the decision through Disability Resources.

With my signature below, I verify that I have read, and agree to abide by all the terms and requirements outlined above.

Resident Name (Please Print)

Date

Resident Signature

Date

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Resident A Number Residence Hall

Room Number:

Resident's Emotional Support Animal (ESA) Name & Description (Please
Print)

ORL member signature

Date

Consistent with applicable law, the above student has provided documentation that supports a request for a service animal.

Center for Disability Resources Director

Date